



# CILIP Guidelines for Colleges: Recommendations for Learning Resources

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List price £54.95

Product Details

Format: Paperback

ISBN: 9781856045513

Published: 15th Feb 2005

Publisher: Facet Publishing

Dimensions: 245mm x 172mm x 7mmmm

## Description

Written to address audiences from the whole spectrum of information management sectors, this book is vital reading for three types of reader: policy-makers, who need to make decisions about establishing or developing an institutional web archiving programme; information management professionals, who may be required to implement a web archiving programme; and website owners and web masters, who may be required to facilitate archiving of their own websites.

In order for learning resource services to meet the ever-changing requirements of governmental agencies (social inclusion, accessibility for all, lifelong learning and 'empowering the learning community') there is a need for relevant, up to date and robust guidelines for such provision.

This new edition of the *Guidelines* incorporates the results of the UK Survey of Library and Learning Resource Provision in Further Education Colleges 2003. There are new sections on facilitating learning, promotion and advocacy, and accessibility to reflect new demands on learning resource provision. In addition, these guidelines include key recommendations and quantitative performance indicators.

At the heart of the *Guidelines* are ten recommendations that form the basic foundation of excellent learning resource services provision. The ten chapters that follow expand upon these key points and cover:

- facilitating learning
- a quality framework
- promotion and advocacy
- the learning environment
- accessibility
- learning materials
- human resources
- finance.

**Readership:** These new *Guidelines* are the recommendations of CILIP for the effective

management of learning resource services in colleges. They are primarily directed at college managers and library and information professionals across the full breadth of Further Education, including general FE colleges, specialist colleges and Sixth Form colleges.

#### Contents

Foreword - *Margaret Haines* 1. Facilitating learning 2. A quality framework 3. Promotion and advocacy 4. The learning environment 5. Accessibility 6. Learning materials 7. Human resources 8. Finance

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